



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Special City Council Meeting Advisory Board/Commission Applicant Interviews

July 14, 2015

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 5:45 p.m. in the Babcock Room.

ROLL CALL

MEMBERS PRESENT: Debbie Goettel, Mayor; Pat Elliott, Michael Howard; Edwina Garcia; and Tom Fitzhenry.

INTERVIEW OF APPLICANTS

The City Council conducted interviews of the following applicants for appointment to City Advisory Boards and Commissions:

Simon Trautmann
Sara Sadorra
Heather Gibbs

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:15 p.m.

Date Approved: July 28, 2015.

Debbie Goettel
Mayor

Theresa Schyma
Deputy City Clerk

Steven L. Devich
City Manager



CITY COUNCIL MINUTES

Richfield, Minnesota

Special City Council Worksession

July 14, 2015

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 6:17 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Tom Fitzhenry; and Michael Howard

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Acting Public Works Director; Robert Hintgen, Utilities Superintendent; Jeff Pearson, Transportation Engineer; Pam Dmytrenko, Assistant City Manager/HR Manager; and Theresa Schyma, Deputy City Clerk.

Item #1	UPDATE REGARDING THE 5-YEAR STREET RECONSTRUCTION PLAN (COUNCIL MEMO NO. 64)
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Acting Public Works Director Asher reviewed the proposed 5-Year Street Reconstruction Plan including 2016-2020 projects and funding outlook. The 5-Year Plan Capital Projects discussed were:

- Residential Mill & Overlay (2015-2020)
- Portland Avenue Reconstruction (2015-2016)
- 66th Street Reconstruction (2016-2019)
- 76th Street West (2020+)
 - Added to 2016 Mill & Overlay
- 77th Street Underpass (2017)
- Nicollet Avenue Reconstruction (2019)
- 65th Street Central Reconstruction (2020)
- 66th Street Final Design Item
 - Emerson Alley

Acting Public Works Director Asher discussed the Portland Avenue Reconstruction including City Hall access and the traffic control plan for the project.

Council Member Fitzhenry discussed the need for proper signage to help traffic flow.

Council Member Elliott questioned how staff is going to keep residents informed on the 66th Street Reconstruction project. Certain areas of the project will be more intrusive and residents need to start being informed soon to help ease the frustration.

Mayor Goettel requested information on the front page of the website as well as information to be included with water bills.

Acting Public Works Director Asher discussed the Sweet Streets website and newsletter and mentioned that there would be a future worksession on this project.

Item #2	DISCUSSION REGARDING EMERSON ALLEY (COUNCIL MEMO NO. 64)
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Transportation Engineer Pearson presented proposed alley access changes at 66th Street and Emerson Avenue. He further discussed background information, safety concerns for pedestrians and drivers, and informal feedback that has been received from the neighborhood.

Council Member Fitzhenry questioned access for garbage trucks and snow removal.

The City Council consensus was to explore the options and hear more formal feedback from the neighborhood.

Council Member Elliott stated that they need to find a workable solution and that he would like to see a cost benefit analysis.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:58 p.m.

Date Approved: July 28, 2015

Debbie Goettel
Mayor

Theresa Schyma
Deputy City Clerk

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

July 14, 2015

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

Council Members Present:

Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Tom Fitzhenry; and Michael Howard

Staff Present:

Steven L. Devich, City Manager; Jim Topitzhofer, Recreation Services Director; Jay Henthorne, Public Safety Director; Kristin Asher, Acting Public Works Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Melissa Poehlman, City Planner; Mary Tietjen, City Attorney; and Theresa Schyma, Deputy City Clerk.

OPEN FORUM

None.

PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Fitzhenry; S/Elliott to approve the minutes of the (1) Special City Council Worksession of June 15, 2015; (2) Special City Council Closed Executive Session of June 18, 2015; (3) Special Concurrent City Council & Community Services Commission Worksession of June 23, 2015; and (4) Regular City Council Meeting of June 23, 2015.

Motion carried 5-0.

Item #1	COUNCIL DISCUSSION <ul style="list-style-type: none">Hats Off to Hometown Hits
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Acting Public Works Director Asher presented a Portland Avenue Reconstruction update, including detours, timeline, and how residents can find the latest information concerning the project.

Mayor Goettel announced that there was an individual to speak during Open Forum that was missed.

The City Council consensus was to allow this individual to address the Council.

Linda Nemitz, 7978 Thomas Avenue, discussed her concerns with the potential cluster housing development at 76th Street and Sheridan Avenue.

Mayor Goettel requested that staff follow-up with Ms. Nemitz to address her concerns.

Council Member Elliott commented on the new play equipment at several parks and mentioned it is nice to see the youth in the community enjoying the City parks this summer.

Recreation Services Director Topitzhofer announced the August 1 Urban Wildland half marathon.

Council Member Garcia made several announcements related to upcoming Richfield events.

The City Council complimented the 4th of July Committee for the wonderfully successful events that were planned this year.

Public Safety Director Henthorne gave information on how residents can register their August 4 National Night Out party.

Item #2	COUNCIL APPROVAL OF AGENDA
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Mayor Goettel removed Items #7 and 8 from the agenda. She said there was a request from the Minnesota Department of Transportation to delay the items due to a paperwork issue. This paperwork issue will not delay the project start date.

M/Garcia, S/Fitzhenry to approve the agenda as amended.

Motion carried 5-0.

Item #3	CONSENT CALENDAR
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- A. Consideration of the approval of setting a public hearing to be held on August 11, 2015, for the consideration of the issuance of new On-Sale Wine and 3.2 Percent Malt Liquor licenses for My Burger Operations, LLC d/b/a My Burger, 6555 Lyndale Avenue South. Staff Report No. 100
- B. Consideration of the approval of a resolution allowing the Richfield Department of Public Safety to accept funds in the amount of \$37,964 from the Minnesota Department of Commerce Auto Theft Prevention Grant. Staff Report No. 101

RESOLUTION NO. 11093

RESOLUTION AUTHORIZING RESOLUTION AUTHORIZING THE DEPARTMENT OF PUBLIC SAFETY/POLICE TO ACCEPT THE AUTO THEFT PREVENTION GRANT FROM THE MINNESOTA DEPARTMENT OF COMMERCE FOR \$37,964 TO BE USED TO PURCHASE TWO AUTOMATED LICENSE PLATE READERS

This resolution appears as Resolution No. 11093.

- C. Consideration of the approval of an agreement to extend an easement as part of a Site Lease Agreement at 7401 Logan Avenue South between the City of Richfield and T-Mobile Central LLC (successor-in-interest to APT Minneapolis Inc.). Staff Report No. 102
- D. Consideration of the approval of the Encroachment Agreement between the City of Richfield and the owner of 6253 Penn Avenue allowing the existing building to remain within the County Auditor's Easement. Staff Report No. 103
- E. Consideration of the approval of a two-year Use and Indemnification Agreement between the City of Richfield and Tom Price for the use of a 4,690 square-foot strip of land along the edge of Lincoln Field. Staff Report No. 104
- F. Consideration of the approval of the purchase of an MT Trackless tractor, with v-plow and snow blower attachments, from Mac Queen Equipment Inc. in the amount of \$119,099. Staff Report No. 105
- G. Consideration of the approval of a resolution authorizing acceptance of a grant from the U.S. Department of Agriculture in the amount of \$2,743.66, and authorizing Recreation Services Staff to administer the funds in accordance with the attached grant agreement and terms prescribed by donors to operate the Supplemental Nutrition Assistance Program at the Richfield Farmers Market. Staff Report No. 106

RESOLUTION NO. 11094

RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE U.S. DEPARTMENT OF AGRICULTURE IN THE AMOUNT OF \$2,743.66, AND AUTHORIZING RECREATION SERVICES STAFF TO ADMINISTER THE FUNDS IN ACCORDANCE WITH GRANT AGREEMENT AND TERMS PRESCRIBED BY DONORS, TO OPERATE THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM AT THE RICHFIELD FARMERS MARKET

This resolution appears as Resolution No. 11094.

M/Goettel, S/Fitzhenry to approve the Consent Calendar.

Motion carried 5-0.

Item #4	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

ITEM #5	PUBLIC HEARING REGARDING RESOLUTIONS FOR A CONDITIONAL USE PERMIT, VARIANCE AND PRELIMINARY PLAT TO ALLOW CONSTRUCTION OF A CLUSTER HOUSING DEVELOPMENT CONSISTING OF FIVE TOWNHOMES AT THE INTERSECTION OF 76TH STREET AND SHERIDAN AVENUE. STAFF REPORT NO. 107
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Council Member Elliott presented Staff Report No. 107.

City Planner Poehlman discussed the history of the site.

M/Fitzhenry, S/Elliott to close the public hearing.

Motion carried 5-0.

Mayor Goettel commented on the respectful relationship with the development company and how they worked with staff and Council to address concerns and make changes to fit the neighborhood.

Eden Spencer, GHMC representative, discussed the timeline and was available for any questions regarding the properties.

M/Elliott, S/Goettel that the following resolutions be approved:

RESOLUTION NO. 11095

RESOLUTION GRANTING APPROVAL OF A CONDITIONAL USE PERMIT AND VARIANCES
FOR A CLUSTER HOME DEVELOPMENT AT 2517 – 76TH STREET WEST

This resolution appears as Resolution No. 11095.

RESOLUTION NO. 11096

RESOLUTION GRANTING PRELIMINARY APPROVAL OF A PLAT FOR
SHERIDAN VILLAS ADDITION

This resolution appears as Resolution No. 11096.

Motion carried 5-0.

ITEM #6	PUBLIC HEARING REGARDING A RESOLUTION FOR A PRELIMINARY PLAT OF THE RICHFIELD PROPERTIES LLC ADDITION THAT WILL COMBINE FOUR PARCELS (1400 - 78TH ST E, 1420 - 78TH ST E, 1500 - 78TH ST E, AND 7711 - 14TH AVE) IN ORDER TO ALLOW CONSTRUCTION OF AN AUDI CAR DEALERSHIP. STAFF REPORT NO. 108
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Council Member Garcia presented Staff Report No. 108.

City Planner Poehlman stated this item was more of a housekeeping issue to get the land ready and prepared for the new development since the development has already been approved.

David Phillips, architect, gave an update and timeline for the project.

M/Garcia, S/Goettel to close the public hearing.

Motion carried 5-0.

M/Garcia, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 11097

RESOLUTION GRANTING PRELIMINARY APPROVAL OF A PLAT FOR
RICHFIELD PROPERTIES LLC

Motion carried 5-0. This resolution appears as Resolution No. 11097.

ITEM #7	CONSIDERATION OF A RESOLUTION APPROVING A LOCAL ROAD IMPROVEMENT PROGRAM GRANT AGREEMENT IN THE AMOUNT OF \$2,500,000 FOR THE DESIGN OF THE 77TH STREET EXTENSION AND TRUNK HIGHWAY 77 CROSSING PROJECT. STAFF REPORT NO. 109
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This item was removed from the agenda.

ITEM #8	CONSIDERATION OF A PROPOSAL FOR WSB AND ASSOCIATES, INC. TO PROVIDE PRELIMINARY AND FINAL DESIGN SERVICES AND ENVIRONMENTAL DOCUMENTATION FOR THE 77TH STREET EAST EXTENSION AND TRUNK HIGHWAY 77 CROSSING PROJECT FOR AN AMOUNT OF \$2,165.000. STAFF REPORT NO. 110
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This item was removed from the agenda.

ITEM #9	CONSIDERATION OF THE APPOINTMENTS TO CITY ADVISORY COMMISSIONS. STAFF REPORT NO. 111
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Council Member Howard presented Staff Report No. 111.

M/Howard, S/Fitzhenry to appoint the following persons to the City advisory commissions:

HUMAN RIGHTS COMMISSION

<u>Name</u>	<u>Term Expires</u>
Simon Trautmann	January 31, 2017

ARTS COMMISSION

<u>Name</u>	<u>Term Expires</u>
Sara Sadorra	January 31, 2017
Heather Gibbs	January 31, 2018

Motion carried 5-0.

Item #10	CITY MANAGER'S REPORT
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No report.

Item #11	CLAIMS AND PAYROLLS
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M/Fitzhenry, S/Elliott that the following claims and payrolls be approved:

U.S. Bank		07/14/15
A/P Checks: 241872-242316	\$	3,578,690.33
Payroll: 111298-111672	\$	621,818.36
TOTAL	\$	4,200,508.69

Motion carried 5-0.

OPEN FORUM

None.

ADJOURNMENT

The City Council Meeting was adjourned by unanimous consent at 7:44 p.m.

Date Approved: July 28, 2015

Debbie Goettel
Mayor

Theresa Schyma
Deputy City Clerk

Steven L. Devich
City Manager